

**Rockport Music Live Auction
Jazz on the Rocks- Take 5
Saturday November 8, 2014
Shalin Liu Performance Center**

Absentee Bidding Instructions

If you are interested in placing an absentee bid on any of our live auction items, please complete the attached form and email it to Rockport Music by Friday, November 7, 2014 by 1:00 p.m. or call Sara Young at 978-546-7391 X 106 or Jo Frances Meyer 978-546-7391 X 113.

All bids must be secured with a credit card number prior to the auction.

We will assign a proxy to represent your bid in the auction. Please provide us with the maximum bid amount that you will authorize. If the bidding stops below your maximum, you will get the item for the lower price. If the bidding exceeds your maximum, the proxy will stop bidding. Your bidding information will be kept confidential. We will inform you on Monday, November 10 if you were the highest bidder for the auction item and the final price that was charged to your credit card.

If you have any questions on any of the Live Auction items, please call Jo Frances Meyer or Sara Young at the numbers listed above.

Thank you very much for your support for Rockport Music!

Rockport Music
ABSENTEE BIDDER Financial Authorization Form

Name of Item _____
Highest Bid _____
Name _____
Address _____
City _____ State _____ Zip Code _____
Day Phone _____ Evening Phone _____
Email address _____
Circle one: Visa MasterCard AMEX Discover
Credit Card Number _____
Expiration Date _____
3 digit code on back of Credit Card _____
Signature _____ Date _____

Agreement:

Absentee Bidder agrees that upon registration to bid, you have read, understand, and agree to the terms and conditions of sale of the auction. I understand and agree that if I am the highest bidder on the auction package, my credit card will be charged in the amount of the final bid.

The undersigned Absentee Bidder hereby (i) registers to bid on the Item(s) identified above, (ii) authorizes Rockport Music to appoint a proxy to bid, up to the maximum bid amount indicated above, for such Item(s) on behalf of the Absentee Bidder in accordance with the Absentee Bidding Instructions provided, (iii) acknowledges that he/she has read, understands, and agrees to the terms and conditions of sale of the auction, and understands and agrees that if he/she is the highest bidder on the Item(s), his/her credit card will be charged in the amount of the final bid.

Agreed on: Date _____ Signature of Absentee Bidder _____

Name of Absentee Bidder (print) _____